

Notice of Audit and Governance Committee

Date: Thursday, 30 May 2024 at 6.00 pm

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY



Membership:

Chairman: TBD

Vice Chairman: TBD

Cllr M Andrews
Cllr S Armstrong
Cllr J Beesley

Cllr B Castle
Cllr E Connolly
Cllr R Herrett

Cllr M Phipps
Cllr M Tarling
Cllr C Weight

Independent persons:

Samantha Acton

Lindy Jansen-VanVuuren

All Members of the Audit and Governance Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5972>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services on 01202 096660 or email democratic.services@bcpCouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email press.office@bcpCouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

21 May 2024

**DEBATE
NOT HATE**



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(janie.berry@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**

To receive any apologies for absence from Councillors.

2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Election of Chair**

To elect a Chair of the Audit and Governance Committee for the 2024/25 Municipal Year.

4. **Election of Vice Chair**

To elect a Vice Chair of the Audit and Governance Committee for the 2024/25 Municipal Year.

5. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

6. **Confirmation of Minutes**

To confirm and sign as a correct record the minutes of the meeting held on 11 April 2024.

7. **Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is midday on Thursday 23 May 2024 [midday 3 clear working days before the meeting].

The deadline for the submission of a statement is midday on Wednesday 29 May 2024 [midday the working day before the meeting].

The deadline for the submission of a petition is Wednesday 15 May 2024

[10 working days before the meeting].

8. External Audit - 2021/22 ISA260 Audit Findings Report and Statement of Accounts 2021/22	15 - 218
<p>The attached report set out the findings of the council's external auditor following their audit of the council's statement of accounts for 2021/22 as well as presenting the latest revised version of the statement of accounts. The key points to note are:</p> <ul style="list-style-type: none">• Grant Thornton anticipates providing an unqualified opinion on the financial statements for the council; and that <p>Grant Thornton anticipates issuing a qualified "except for" value for money conclusion due to the findings of children's services, the councils financial sustainability and governance.</p>	
9. External Auditor – Audit Plan 2023/24	219 - 262
<p>The attached report at Appendix A sets out the work that the Council's External Auditor, Grant Thornton, plans to undertake for the audit of the Council's Statement of Accounts in respect of 2023/24. The External Auditor plans to give an opinion on whether the accounts give a true and fair view and whether the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources.</p>	
10. Commercial Operations - Planning permissions approach	263 - 270
<p>This report details how we have dealt with the legacy approaches in relation to planning requirements for temporary facilities, such as pop-up catering offers, events and sports facilities across the seafront and provides detail of progress made to improve staff awareness and understanding of the requirements to ensure that we confirm with all statutory and local requirements across the Commercial Operations service.</p>	
11. Arrangements for the use of Consultants & Interim staffing	Verbal Report
<p>To receive a power point presentation detailing the arrangements for the use of consultants & interim staffing.</p>	

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.